

# Request for Proposals for Parent Council Ongoing Support and Expansion in the Behavioral Health System

The Kane County Health Department received a 7-year, \$2.1 million grant to make improvements in the system of care for children's mental health. Parents and caregivers of children who have experienced mental health challenges are a crucial piece of the system and their voices are vital to guiding change. Parents and caregivers are the first and most important advocates for their children and have firsthand experience in navigating existing services and supports.

The Kane County Health Department is seeking the assistance of a community organization to provide services related to developing the leadership and advocacy skills of parents and caregivers who have experience with the children's mental health system.



We are seeking proposals that will deliver the following:

- 1) Ongoing leadership in maintaining an active parent council composed of parents/caregivers from across the Kane County region who can inform and advocate for changes in the local system of care for children's mental health.
- 2) Creation of committees/coordinators and tasks
- 3) Ongoing technical assistance and consultation for Parent Council on how to maintain an action-oriented group that is sustainable after the grant period ends.
- 4) Ongoing technical assistance and consultation for mental health agencies seeking to incorporate and uplift family voice in their organizations.
- 5) Leadership training for identified parent/caregiver leaders.

Please note that this a continuation of work that has been ongoing. The Kane County System of Care Parent Council has been active since 2021.

Interested parties are invited to provide written proposals of no more than 3 pages in length addressing the following:

- 1) Describe the process and timeline that is proposed to achieve the deliverables.
- 2) Describe the experience and qualifications of the individual(s) proposed to conduct the educational and organizational work *including hourly rate*.
- 3) Provide a detailed, fixed-price quotation for the proposed process and work products.
- 4) Describe prior experience in working with governmental and non-profit organizations on marketing projects, particularly on social marketing and health-related projects.

**RFP responses are due no later than 4 pm, Friday, March 14, 2025** and must be submitted **electronically only. One award of up to \$29,000 will be granted.** The subject line in the email transmitting the document must say: "ATTN: Parent Council RFP response" and emailed to Maria Leon at [LeonMaria@KaneCountyIL.gov](mailto:LeonMaria@KaneCountyIL.gov). You may email or call 224-454-2909 with questions.