



Commissary Agreement Letter

I _____ owner of _____ will be making and storing
(Name of Applicant) (Name of Business)
my food at _____ located at _____.
(Name of Commissary) (Address of Commissary)

I will clean all utensils at this location. I certify that this food establishment has a commercial kitchen and meets local, county, and/ or State of Illinois Food Code. The food establishment owner has agreed to let me use the facility and has signed below. I have included a copy of the last government agency inspection of the commissary as well as a copy of my food permit for the current year. I understand that I will be required to submit all appropriate paperwork at the time of my food permit submittal for the current year. I can be contacted at _____. The
(Applicant's Phone Number)
commissary can be contacted at _____.
(Commissary Phone Number)

Check boxes to indicate Complete and Attached:

- ☐ 1. Commissary Letter
- ☐ 2. Last Commissary Inspection
- ☐ 3. Completed Kane County Food Permit
- ☐ 4. Payment Attached/Made

(Signature of Applicant) (Date)

(Name of Commissary Owner) (Signature of Commissary Owner) (Date)