



## Commissary Agreement Letter

I \_\_\_\_\_ owner of \_\_\_\_\_ will be making and storing  
(Name of Applicant) (Name of Business)

my food at \_\_\_\_\_ located at \_\_\_\_\_.  
(Name of Commissary) (Address of Commissary)

I will clean all utensils at this location. I certify that this food establishment has a commercial kitchen and meets local, county, and/ or State of Illinois Food Code. The food establishment owner has agreed to let me use the facility and has signed below. I have included a copy of the last government agency inspection of the commissary as well as a copy of my food permit for the current year. I understand that I will be required to submit all appropriate paperwork at the time of my food permit submittal for the current year. I can be contacted at \_\_\_\_\_. The  
(Applicant's Phone Number)  
commissary can be contacted at \_\_\_\_\_.  
(Commissary Phone Number)

Check boxes to indicate Complete and Attached:

- 1. Commissary Letter
- 2. Last Commissary Inspection
- 3. Completed Kane County Food Permit
- 4. Payment Attached/Made

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name of Commissary Owner)

\_\_\_\_\_  
(Signature of Commissary Owner)

\_\_\_\_\_  
(Date)